



## Rancho Pico Junior High **Team Discovery**

<http://www.hartdistrict.org/ranchopico>  
661-284-3260

Dear Students and Families,

**Welcome** to Rancho Pico Junior High School. Our team is dedicated to providing an excellent learning environment for each of our students, based upon the core values of Rancho Pico and the William S. Hart Union High School District.

### Class Expectations

❖ ***Do what is expected.***

❖ ***Do what is right.***

❖ ***Do your best!***

❖ ***Respect yourself and others***

- Respect our instructional time. Be in your seat with required materials, ready to work when the bell rings. Cell phones and other electronic devices must be turned off and put away during class time. Texting during class is **not** allowed. Earphones must be put away in pocket or backpack.
- Have all materials ready at the beginning of class. If your pencil needs sharpening during class, please do so quietly without disturbing others around you. Be respectful of the learning atmosphere while sharpening your pencil.
- One way learning takes place is through questioning. Please raise your hand and wait to be recognized if you have a question or comment. You may also come up to the teacher's desk with a question if the class is doing independent work.
- Respect our classroom and campus. Eating, drinking and gum chewing are not permitted in class. Gum is not permitted at Rancho Pico at any time. Water bottles are welcome and encouraged in the classroom. Gatorade and other sport drinks with sugar are not allowed in the classroom.
- Respect property. Writing on or damaging school property or the personal property of other students is unacceptable.
- Respect all people. Rudeness, profanity, obscene gestures and put-downs of any kind will not be tolerated.
- Students should make sure they use the restroom before class begins. Students will only be permitted to leave class for an emergency. Any student leaving the classroom during class time must sign out on the classroom pass log and sign in upon return.
- All course work will be expected to be the student's own work. (Group work will have specific instructions.) Any instance of cheating or plagiarism will be treated seriously. The work will receive 0% credit and cannot be re-taken. Parents will be notified. A repeat offense can result in sanctions that are more serious.
- In addition, all William S. Hart High School District and Rancho Pico handbook policies will be enforced on our team. If a student fails to meet these expectations the following consequences can occur:
  - *Warning*
  - *Private discussion with teacher and/or parent contact*
  - *Detention*
  - *Referral to Administration (severe infractions can result in immediate referral to the Administration)*

### **Materials List**

Students should have with them each day in class:

- 3-Ring Binder with dividers OR an Accordion File
- 3-Ring notebook paper
- Pens, Pencils and a Highlighter
- A red pen
- Markers and/or Colored Pencils
- Book for silent reading
- All homework or assignments due
- Daily Planner

**Grading Policy:** Student grades will be determined based on an average of points earned on assignments, tests, quizzes, and projects. The Rancho Pico Junior High Math department follows a uniform grade weighting system. Please see the Math syllabus in this packet for specific information. Each Team Discovery teacher will maintain an online gradebook using SnapGrades. This system allows students and parents to view student progress at anytime with internet access. Please see the SnapGrades information sheet in this packet for more details.

**Homework Policy:** Homework will be assigned to support the lessons being learned in class. Meeting deadlines for assignments is part of personal responsibility development and aids in the academic progress made during the year. All homework assignments will be assigned a due date. Work that is turned in late will be accepted but is only eligible to earn up to ½ credit. Individual teacher syllabus will address the each course’s late policy for projects.

**Make-up work after an absence:** Students must check with their teacher to discover what work was missed. Students are strongly encouraged to stop by the classes missed the day after an absence to plan make-up. If a student is absent on the due date for an assignment or project, that work is then due the class period the student returns. The William S. Hart School District Student Handbook addresses make-up work timelines. Please contact your teacher with special concerns or situations.

**Headings:** All work turned in should include First and Last Name, Date and Period in the upper right hand corner of the paper.

**Opportunities for Extra Help:** Team Discovery teachers are available before school on most school days (after the bell rings to admit students to campus), and at Brunch to provide extra help to students. Students can come at these times without an appointment. Students may also check with individual teachers for additional opportunities.

**California Standards:** All Team Discovery core content classes are taught with lessons based on the State of California’s adopted course content standards. You can find these standards on the California State Board of Education’s website (<http://www.cde.ca.gov/be/st/ss/>). The student textbooks used in each of these four core subjects also have a copy of the standards for your reference in the front of the text

**Teacher Contact:** Please feel free to contact us to discuss your concerns or questions at any time. Since Rancho Pico operates on a rotating block schedule, the easiest and fastest way to contact us is through e-mail which we check regularly. There is an email link to each of us and a link to contact us as a group, found on the Team Discovery website. You can access the team website with the link found on the Rancho Pico homepage. You will also have a link to each of us in SnapGrades.

Science	Mrs. April Carey	<a href="mailto:acarey@hartdistrict.org">acarey@hartdistrict.org</a>	ext. 1404
English	Mrs. Nancy Durham	<a href="mailto:ndurham@hartdistrict.org">ndurham@hartdistrict.org</a>	ext. 1407
Math	Mrs. Christy Foster	<a href="mailto:clfoster@hartdistrict.org">clfoster@hartdistrict.org</a>	ext. 1405
Algebra	Mrs. Nicole Kim	<a href="mailto:nkim@hartdistrict.org">nkim@hartdistrict.org</a>	<a href="http://www.mrskimrocks.com">www.mrskimrocks.com</a> ext. 1207
Social Studies	Mrs. Rebecca Martin	<a href="mailto:rmartin@hartdistrict.org">rmartin@hartdistrict.org</a>	ext. 1408

#### Team Discovery Wish List

District-provided supplies for team academic classes are very limited. Each year many parents ask what they can donate to help supply classrooms. Below is a wish list compiled by Team Discovery teachers.

- |                                  |                                    |
|----------------------------------|------------------------------------|
| Kleenex                          | Latex or disposable gloves         |
| Bottled glue                     | Highlighters                       |
| Glue sticks                      | Colored paper (pastel and brights) |
| Lined 3-ring binder filler paper | Scissors                           |
| Graph paper                      | 3x5 index cards                    |
| Cardstock in various colors      | Laser Jet Ink Cartridge for:       |
| Colored markers                  | HP Laser Jet 10A Q26 10A           |
| Colored pencils                  |                                    |

*(Office supply store gift cards are always welcome! ☺)*