

## Course Outline

Spanish 3AB is a one-year course with the intent of continuing the study of the language. Both semesters focus on practical vocabulary and grammatical structures.

### **GRADING POLICY**

Grades will be based on points. At the end of the grading period, the points will be totaled, averaged and assigned a letter based on the following percentage scale.

99 + - A+	92-98 – A	90-91 – A-
88-89 – B+	82-87 – B	80-81 – B-
78-79 – C+	72-77 – C	70-71 – C-
68-69 – D+	62-67 – D	60-61 – D-
Anything below 60% is an F.		

### **QUIZZES/TESTS**

Students will be taking written tests and quizzes. Quizzes will be announced and unannounced. There will be two to six quizzes per chapter. Quizzes are worth 10-40 points each.

Tests will always be announced and will cover material presented in class. Tests cover the entire chapter. Tests are worth 80-100 points each.

If a student is absent the day of a test and the absence is excused the student must make-up the test the day of the student's return. If the student is absent more than one day, the length of the absence shall determine at which point the student shall make it up. If the absence is unexcused, the student will automatically receive a zero (0) for that quiz/test.

The written portion can be made up during class or after school. The listening portion can be made up during brunch, lunch or after school **AT THE TEACHER'S CONVENIENCE.**

Due to the number of tests and quizzes given, no quiz or test shall be dropped. The final exam is cumulative.

### **ORAL PRESENTATIONS**

Students shall be completing oral presentations throughout the semester.

## MATERIALS

You will need the following materials on a daily basis.

- \*Paper – you will need white lined paper.
- \*Pens – Blue or black and red
- \*I highly recommend a spiral notebook.
- \*Book and workbook.

We are using Navegando 3. The replacement cost for the text is \$77.00. Your textbook must be covered. You will be provided with one workbook. **If you lose your workbook, it will be your responsibility to buy another one from the EMCP website.**

**Anything turned in done in pencil or a color of ink other than blue or black will not be graded.**

## HOMEWORK

Homework will be assigned on a daily basis with the exception of weekends and holidays. Any work that is not completed in class may be assigned in addition to homework.

If the student misses an assignment due to absence, it is the student's responsibility to find out what the assignment is and show it to the teacher. Students will be given the number of days absent to turn in assignments.

Homework will be checked (**note: not collected**) daily and assigned a ✓=5 points or a 0 based on completion. **(Note: The only way to obtain full credit is to do the full assignment. If one sentence (one vocabulary word) is missing, the assignment is not complete and will not be given credit. Homework done in class will receive a zero.**

Students will be entitled to four missing homework assignments per ten-week period without penalty. However; should the student do all assignments completely they will receive the extra 20 points. **Homework will not be counted on the 5 or 15-week progress report.**

## PROJECTS

Occasionally projects will be assigned that will give students the opportunity to combine their creative talents and Spanish knowledge. These will be graded according to the guidelines when the assignment is given.

## ACADEMIC DISHONESTY

Academic dishonesty is absolutely prohibited. This includes, but is not limited to copying, plagiarism, receiving assistance on quizzes/tests or using computer translators. Any instance of academic dishonesty will result in a zero (0) for that assignment, a phone call home and a U in Cooperation. There are no second chances.

## ATTENDANCE

Attendance is a major part of learning a foreign language. If you are not in class, you will be missing valuable daily class participation time. I will be adhering to the Valencia High School attendance policy.

## EXTRA CREDIT

**Extra credit will be made available to all students on various assignments and quizzes throughout the semester. These must be completed at the assigned times.**

## RESPECT

Without it, you will find it extremely difficult to function in today's society. The following rules are based on respect for your classmates and your teacher.

1. Be in your seat when the bell rings.
2. Respect one another. Do not talk while another person is talking. Refrain from making inappropriate comments. Keep your hands and feet to yourself. Respect one another's property.
3. **FOOD, DRINKS, CANDY AND GUM ARE NOT PERMITTED IN CLASS DURING CLASSTIME.**
4. Come to class prepared everyday.
5. **All electronic devices (cell phones, Ipods, MP3 players etc.) must be turned off and put away. Turn your cell phone OFF before entering the classroom. (This is a district policy.)**
6. The bell does not dismiss you. The bell is my reminder that the instruction period is over. I dismiss you when class is over.
7. Any person in the classroom is to be treated with the same respect. This includes substitute teachers, office monitors etc.
8. Whoever is standing in front of the classroom deserves your full and undivided attention. This means no writing, reading, or passing notes during class-time. This also means that you are not to do work for another class.

Failure to follow these rules or any other rules established to promote learning affects the student's cooperation grade.

## **STANDARDS**

The standards have been designed to enforce the rules of the class. The number of standards collected from the student within the five-week period determines the student's cooperation grade.

First Infraction – The student will be assigned 50 standards to correct the infraction. The standards are to be completed at home. Should the student fail to turn in the standards the following day, it will be doubled to 100. Should the student decide not to do that, the student will receive 15 minutes after school detention. Should the student decide not to do that, the student will receive Saturday School.

Second, third etc. Infraction – The student will be assigned the 50 standards and a step.

The cooperation grade will be determined as follows.

0 sets of standards-----→ O  
1 set of standards -----→ S  
2 sets of standards -----→ N  
3 or more sets-----→U

Students will have a clean slate every five weeks.

**THIS IS YOUR WARNING!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!**

## **AVAILABILITY**

I am very excited about taking an active part as you learn Spanish. My conference period is 3rd and I am available after school if you let me know in advance. My voice mail number is 294-1188 x518. Directions for the homework hotline will be given there. My e-mail is [lmacias@hartdistrict.org](mailto:lmacias@hartdistrict.org). My web page is <http://staff.hartdistrict.org/lmacias>.