

Welcome to the Valencia High School community!

My name is Ms. Duran and I am teaching Biology and Chemistry. This letter is the first of many interactions I hope to share with you this year. Your son or daughter has recently become a student in one of my classes and it is vital that we communicate about his or her progress in the course.

My email address is dduran@hartdistrict.org (this is the best way to reach me). The syllabus explains the policies and topics covered for the course your son or daughter is taking. Please read it at staff.hartdistrict.org/dduran so that you are aware of the expectations set for the students. If you want to know more about what we are doing in class, ask your student to show you the **weekly plans that clearly define the classwork and homework for each week**. You can also check my website staff.hartdistrict.org/dduran for grades and assignments. Since students know in advance the schedule, they are expected to turn in all work ON TIME.

I will strive to keep you informed about your student's academic progress. I will be making phone calls and sending emails when students need special attention, are struggling, or have just had a sensational day in science class! In order to expedite this process, I am requesting that parents fill out the bottom portion of this sheet and return it to me.

Class Agreement

Student Name _____ **Class/ period** _____

I have read and understand the information on the syllabus and I agree to follow the course requirements to the best of my ability.

Student signature _____ **date** _____

Parent Name (s) _____

I have read and understand the information on the green sheet and the information given above and I understand how to contact Ms. Duran if I have any questions.

Parent Signature _____ **date** _____

Student Safety Contract – Biological Science

School: **Valencia High School** Teacher: Date: _____ Period: _____
Student's name: _____

The student has received specific instruction regarding the use, function, and location of the following:

Aprons, gloves M
Chemical-spill kit M
Eye-protective devices (goggles, face shield, safety shield) M
Eyewash fountain, drench spray, and drench shower M
Fire extinguisher M
Fire blanket M
First-aid kit M
Heat sources (burners, hot plate, microwave) and techniques in their use M
Material safety data sheets (MSDSs) M
Waste-disposal containers for glass, chemicals, matches, paper, wood M

The student will abide by the “Biological Science Laboratory Regulations” to prevent accidents and injury to herself or himself and others and will:

- Follow all additional instructions given by the teacher.
- Conduct herself or himself in a responsible manner at all times in the laboratory.

List below any special allergies or sensitivities (e.g., to plants, animals, pollen, foods, chemicals, bee stings) that may affect the student's safety in the laboratory or on field trips:

Check this box if the students wears contact lenses: M

Student's Statement

I have in my possession and have read the “Biological Science Laboratory Regulations” (pages 155-56) and agree to abide by them at all times while in the laboratory. I have received specific safety instruction as indicated above.

Signature of student

Date

Parent's or Guardian's Statement

I have read the “Biological Science Laboratory Regulations” (pages 155-56) and give my consent for the student who has signed the preceding statement to engage in laboratory activities using a variety of science equipment and materials, including those described. I pledge my cooperation in urging that she or he observe the safety regulations prescribed.

Signature of parent or guardian

Date